

RFP:

**IFIB-ACT-SACT-24-01 Part B – Capability
Development Management Support (DCMS)**

Reference:

Q & A #2

Date of Issue:

22 Dec 2023

The following questions were raised with respect to subject IFIB. Responses are to provide clarification.

Questions	Responses
1. SOW Amendment 2 / LC15/ Matrix. In Amendment 2, LC 15 has 95 total points and should be 100 points, please clarify?	1. See Amendment #3
2. In Amendment 2, Item 13 from LC 24 still references "submitted video from provided ceremony script example(English)", despite the clarification in the Questions & Answers document that a video submission is not required. Could you please clarify?	2. See Amendment #3
3. In Amendment 2, Item 14 from LC 24 is incomplete stating only "Project Management", please clarify.	3. See Amendment #3
4. Can the purchaser provide an estimate (No committal) for the potential for remote working and identify if there are any other restrictions related to this for example travel time to site.	4. In all cases, the candidate should expect to be <u>full time on site</u> . If there is a need for remote working, the COTR has the flexibility to allow this <u>by exception</u> and for a short duration.
5. Can the purchaser clarify the responses related to these clarification answers, the bidder understands based on the answers provided that all roles under this procurement are new roles with no incumbent contractors however the purchaser identifies that a transition time is considered implying that there is existing personnel for some of the roles. Please clarify?	5. The response stating HQ SACT would consider transition time on a case-by-case basis relates to proposed candidates filling positions within their company on other projects or who may need to relocate to Norfolk or Mons prior to contract start.
6. In each of the compliance Matrixes the following is identified "Valid NATO Nation passport with no travel restrictions to NATO nations" Can the purchaser clarify this to the bidder with some examples or additional explanation.	6. Simply stated, all candidates must be able to travel within the 31 NATO nations without restrictions.

<p>7. Can the purchaser provide rationale for the inclusion of the desirable qualifications if these have no impact on the bidders submitted candidate score?</p>	<p>7. Desirable qualifications are included to provide the bidder with additional detail regarding the type of candidate HQ SACT is seeking. In the cases where there is no additional score allotted, it is because the technical team found the other criteria to be more crucial in finding a qualified candidate. In these cases, the qualifications were included for informational purposes but highlights to be clear that there would be not impact on the scoring.</p>
<p>8. Can the purchaser identify how overtime hours will be compensated as the bidder's price only allows for a single hourly rate per year? If a single hourly rate only is to be used can the purchaser identify an estimated number of overtime hours per annum so the bidder can accommodate for this in its base price per hour.</p>	<p>8. HQ SACT does not allow for over-time. All hours are compensated at a single hourly rate. Bidders should consider this when developing their price proposal.</p>