

RFP:

**IFIB-ACT-SACT-24-01 Part A – Capability
Development Management Support (DCMS)**

Reference:

Q & A #2

Date of Issue:

22 Nov 2023

The following questions were raised with respect to subject RFP. Responses are to provide clarification.

Questions	Responses
1. Enclosure 4 – Mandatory Price Proposal Excel Spreadsheet is not correct and it seems to be applicable for Part E	1. See amendment 1 to IFIB-ACT-SACT-24-01 PART A Enclosure 4 Mandatory Price Volume.
2. Section 12 - LC 1. The labour category title is different in the requirements matrix, please confirm the correct one (p. 20 and p. 23)?	2. SENIOR CONTRACTOR SUPPORT TO REQUIREMENTS MANAGEMENT/OPERATIONAL ACCEPTANCE ANALYSIS – OPERATIONAL C2/CIS
3. Section 12 - LC 1. The requirements matrix has only 95 points in total	3. Item 4 total points increased to 15 points.
4. Section 12 - LC 1. Please clarify which specific criteria will be used to decide how points are allocated within the range of 1 to 5 for the 'Yes' option, under item 11 and 12 from the LC 1 requirements matrix? (page 25)	4. The criteria's will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
5. Section 12 - LC 1. Item 10 and item 13 the LC 1 requirements matrix are the same (p. 25).	5. See amendment 2 to IFIB-ACT-SACT-24-01 PART A. Duplicated criteria deleted (item 13) and points updated in criteria item 10.
6. Section 12 - LC 2, page 31. Could you please clarify what criteria would determine the allocation of points within the range of 11 to 15 for the option '>5 years (experience in a defence or military context)' in item 2, LC 2 requirements matrix.	6. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
7. Section 12 - LC 3, page 37. The items in the best value criteria for labour category 3 start with number 4, does this mean that the preceding	7. No, this is a numbering clerical error. Amendment 2 will correct this error.

requirements numbered 1 to 3 are missing?	
8. Section 12 - LC 4. Items in the requirements matrix start from number 10, are requirements 1-9 not included in the matrix?	8. No, this is a numbering clerical error. Amendment 2 will correct this error.
9. Section 12 - LC 5. The requirements matrix begins with item 16, could you please verify that no other requirements are missing?	9. No requirements are missing, this is a numbering clerical error. Amendment 2 will correct this error.
10. Section 12 - LC 7. The LC 7 best value criteria items start from 7, does this mean the preceding requirement items 1 to 6 are not included?	10. No requirements are missing, this is a numbering clerical error. Amendment 2 will correct this error.
11. Section 12 - LC 8. Please specify what criteria would determine the allocation of points within the range of 1 to 10 for the option 'Bachelor's Degree or 6 years' experience' and within the range of 11 to 20 for the option 'Master's Degree'. (LC 8, requirement item 1, page 66).	11. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
12. Section 12 - LC 8. Regarding LC 8, Requirement Item 3 in the matrix, could you provide clarification on the criteria used to allocate points within the range of 1 to 10 for the 'Yes' option?	12. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
13. Section 12 - LC 9. Please clarify what criteria would determine the allocation of points within the range of 1 to 5 for the option 'Bachelor's Degree only' and within the range of 6 to 10 for the option 'Master's Degree' in reference to LC 9, Requirement Item 1.	13. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
14. Section 12 - LC 9. Please clarify what criteria would determine the allocation of points within the range of 1 to 10 for the option 'Certified Information Systems Security Professional (CISSP), GIAC Security Expert or ISACA Certified Information	14. The criteria range updated. Candidate must possess at least one professional certification.

Security Manager (CISM)' in Requirement Item 2 from LC 9. Does each of these certificates carry different point values?	
15. Section 12 - LC 9. Please clarify what criteria would determine the allocation of points within the range of 1 to 5 for the option 'Experience in technical cyber security situational awareness concepts' in Item 4 from LC 9 requirements matrix.	15. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
16. Section 12 - LC 9. Please clarify the criteria that would determine the allocation of points within the range of 6 to 25 for the option 'Experience 5+ years in military (mission-level) cyberspace situational awareness concepts and capabilities', Item 4, requirements matrix LC 9.	16. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
17. Section 12 - LC 10. The labour category title at the beginning of the section is different than the one in the requirements matrix. Could you please confirm the correct labour category title? (p. 73 and p. 75)	17. Correct title is Programme Coordinator in Support of Programme Director of Cyberspace Capabilities (Norfolk, VA, USA). See amendment 2 to IFIB-ACT-SACT-24-01 PART A.
18. Section 12 - LC 10. Please clarify what criteria determine the allocation of points within the range of 1 to 5 for the option 'Bachelor's Degree' in Item 1, LC 10 requirements matrix.	18. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
19. Section 12 - LC 10. Please clarify what criteria determine the allocation of points within the range of 6 to 7 for the option 'Master's Degree' in Item 1, LC 10 requirements matrix.	19. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
20. Section 12 - LC 10. Please clarify what criteria determine the allocation of points within the range of 8 to 10 for the option 'Master's Degree in business management and administration' in Item 1, LC 10 requirements matrix.	20. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.

<p>21. Section 12 - LC 10. Requirement Item 2 from LC 10 mentions 'Programme Management Institute PMP or the Axelos MSP' certifications, but the point value ranges seem to reference cyber certifications. Could you please clarify which certifications are required for Item 2?</p>	<p>21. See amendment 2 to IFIB-ACT-SACT-24-01 PART A.</p> <p>The point ranges for items 2 and 3 were reversed.</p>
<p>22. Section 12 - LC 10. Please clarify what criteria would determine the allocation of points within the range of 1 to 10 for the option 'Certified Information Systems Security Professional (CISSP), GIAC Security Expert or ISACA Certified Information Security Manager (CISM)' in Requirement Item 2 from LC 10. Do these certifications carry different point values?</p>	<p>22. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.</p> <p>The listed certification are equal in point values.</p>
<p>23. Section 12 - LC 10. Requirement Item 3 from LC 10 requests for 'Certified Information Systems Security Professional (CISSP), GIAC Security Expert or ISACA Certified Information Security Manager (CISM).' certifications, however the point value ranges reference different certifications. Could you please clarify which certifications are required for Item 3?</p>	<p>23. See amendment 2 to IFIB-ACT-SACT-24-01 PART A.</p> <p>The point ranges for items 2 and 3 were reversed.</p>
<p>24. Section 12 - LC 10. Please clarify what criteria determine the allocation of points within the range of 1 to 3 for the option 'PMI CAPM' in Item 3, LC 10 requirements matrix.</p>	<p>24. This point range was supposed to be for item 2. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.</p>
<p>25. Section 12 - LC 10. Please clarify what criteria determine the allocation of points within the range of 4 to 5 for the option 'PMI PMP / Axelos MSP Practitioner' in Item 3, LC 10 requirements matrix. Are these two certifications weighted differently in terms of points?</p>	<p>25. This point range was supposed to be for item 2. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.</p> <p>The listed certification are equal in point values.</p>

26. Section 12 - LC 10. Please clarify what criteria determine the allocation of points within the range of 6 to 10 for the option 'Prince2 Practitioner / PMI PgMP/PfPM' in Item 3, LC 10 requirements matrix. Are these certifications weighted differently in terms of points?	<p>26. This point range was supposed to be for item 2. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.</p> <p>The listed certification are equal in point values.</p>
27. Section 12 - LC 10. Please clarify what criteria will be used to determine the allocation of points within the range of 2 to 10 for the option 'Familiarity demonstrable' in Item 7 and Item 8, LC 10 requirements matrix.	27. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
28. Section 12 - LC 10. Please clarify what criteria will be used to determine the allocation of points within the range of 2 to 10 for the option 'Demonstrable' in Item 9 and Item 10, LC 10 requirements matrix.	28. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
29. Section 12 - LC 11. The LC 11 requirements/criteria matrix states LC 46. Can you please confirm that this is the correct requirements matrix for LC 11? (Page 82).	29. Yes these are the correct requirements, this is Labour Category 11. Amendment 2 will correct this error.
30. Section 12 - LC 11. Items in the requirements matrix start with item number 8, could you please confirm whether the LC 11 requirements matrix is correct?	30. No, this is a numbering clerical error. Amendment 2 will correct this error.
31. Section 12 - LC 11. Please clarify what criteria will determine the allocation of points within the range of 1 to 5 for the option 'Bachelor degree only' in Item 8, LC 11 requirements matrix.	31. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.
32. Section 12 - LC 11. Please clarify what criteria will determine the allocation of points within the range of 6 to 10 for the option 'Bachelor degree and 5 years of experience in relevant field of study' in Item 8, LC 11 requirements matrix.	32. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.

<p>33. Section 12 - LC 11. Please clarify what criteria determine the allocation of points within the range of 11 to 15 for the option 'Master's degree' in Item 8, LC 11 requirements matrix.</p>	<p>33. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.</p>
<p>34. Section 12 - LC 11. Please clarify what criteria would determine the allocation of points within the range of 2 to 10 for the option 'Certified Information Systems Security Professional (CISSP), GIAC Security Expert or ISACA Certified Information Security Manager (CISM)' in Requirement Item 9 from LC 11. Do these certifications carry different point values?</p>	<p>34. The criteria will be evaluated and assigned a score within the range based upon the demonstrable information provided in the proposal and candidate's CV.</p> <p>The listed certification are equal in point values.</p>
<p>35. Section 12 - LC 11. The hyperlink referenced in footnote 7 from item 11, LC 11 appears to be is non-functional. Could you please provide the correct hyperlink?</p>	<p>35. Please use this web address in you search engine. https://www.act.nato.int/wp-content/uploads/2023/05/NATO-ACT-CDE-Handbook_A_Concept_Developers_Toolbox-1.pdf</p>
<p>36. Section 12. Can it be identified which roles are currently filled with an incumbent and which roles will be new to the organisation?</p>	<p>36. These are new labour categories under this IFIB.</p>
<p>37. TOC page 3. The understanding is the positions are new Labour Categories (LCs) but are any of the LCs a continuation of incumbent work? If yes, to which LC numbers (1-11) does this apply?</p>	<p>37. These are new labour categories under this IFIB.</p>
<p>38. IFIB page 6 & 13. Paragraphs 11 and 12 legacy wording instructs: "The proposal shall consist of 2 separate single PDF documents (Technical / Price) sent via e-mail..." and "Proposals shall be submitted electronically in a two separate PDF documents, one containing the Technical Proposal and one containing the Price Proposal..." — conflicts with submitting Enclosure #4 as an Excel Spreadsheet. Page 13 instructions for Enclosure 4 indicates a bidder can submit only the Excel file, or choose to</p>	<p>38. The instructions on Enclosure 4 is how HQ SACT expects to receive the price proposal.</p>

submit one PDF price proposal in addition to the Excel spreadsheet (total of two files for Price proposal). Please confirm this is correct.	
39. IFIB page 25. LC1 Requirements Matrix only add up to 95 total points. Will this be updated to show a max of 100?	39. Item 4 total points increased to 15 points. See amendment 2 to IFIB-ACT-SACT-24-01 PART A.
40. IFIB page 73. The PoP start date is listed as 1FEB2024. However, the Cost Volume lists LCAT 10 PoP start as 2JAN24.	40. The Base Period PoP for CL10 is 1 January 2024. See Amendment 1 to IFIB-ACT-SACT-24-01 PART A Enclosure 4 Mandatory Price Volume.