



NORTH ATLANTIC TREATY ORGANIZATION
HEADQUARTERS, SUPREME ALLIED COMMANDER TRANSFORMATION
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NORFOLK, VIRGINIA 23551-2490



TO: BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support for Strategic Alternatives (SALT) Branch within Strategic Plans & Policy in NATO Headquarters Supreme Allied Commander Transformation

DATE: 06 March 2019

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB Reference: **ACT-SACT-19-24**

Title of IFIB: Contractor Support for Strategic Alternatives (SALT) Branch

Requirement: Through the ongoing Functional Adaptation of the NATO Command Structure (NCS), the new Branch under Deputy Chief of Staff (DCOS) for Strategic Plans & Policy (SPP) was created: **Strategic Alternatives (SALT) Branch.**

SALT operates under the direction of the Deputy Chief of Staff (DCOS) for Strategic Plans & Policy (SPP). It studies complex challenges relevant to the security domain and in areas beyond NATO's traditional geographic and functional expertise. The Branch uses advanced research to improve rigour and responsiveness of transformational work. It provides scientific analysis to improve the depth and diversity of NATO's situational awareness and understanding, risk assessment, strategy, and decision making over the mid- to long-term horizon. The Branch coordinates with internal and external stakeholders including NATO Headquarters, Allied Command Operations, the public and private sectors, international and non-governmental organisations, civil society, and academia to ensure that latest concepts, technologies, and processes are applied to relevant work. The Branch is responsible for all outputs pertaining to the Command's Strategic Alternatives Programme of Work.

This requirement is for two positions: one SALT Data Scientist and one SALT Strategy Analyst.

Type of Contract: Firm Fixed Price (FFP), Level of Effort Contract (Approximately

1,800 hours per person per year

Period of Performance: 15 June 2019 (Estimated) – 31 December 2019, with a 12-month option period in 2020, and two six-month options in 2021.

Bidding Procedure: Sealed Bidding (Two Envelopes)

Funding: SALT Data Scientist \$200,000 per year (estimated)
SALT Strategy Analyst \$150,000 per year (estimated)

Classification: NATO UNCLASSIFIED

Issue Date: 15 April 2019 (target date)

Bid Closing Date: 28 May 2019 (target date)

Award Type: Best Value

Eligibility: Companies which have performed two similar contracts within the last five years substantially similar in scope to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, committed no criminal offences, and have appropriate professional training and experience in a related field(s).

Delivery location(s): Norfolk, VA, U.S.A.

Partial bidding: Partial bidding will be authorized. Contractors can submit a bid for Data Scientist or Strategy Analyst or both labor categories.

Website: <https://www.act.nato.int/contracting>

Contractors will be able to view the IFIB on or about 15 April 2019 at the above website. You are hereby invited to nominate, by e-mail or facsimile before 14 April 2019, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation
BUDFIN – Purchasing and Contracting Branch
Attn: LCDR Michael Diprospero &
LCDR Charmaine Yap
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C. R. Yap
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