



NORTH ATLANTIC TREATY ORGANIZATION
 HEADQUARTERS, SUPREME ALLIED COMMANDER TRANSFORMATION
 7857 BLANDY ROAD, SUITE 100
 NORFOLK, VIRGINIA 23551-2490



TO: BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: **22SEP2021**

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support to Headquarters Supreme Allied Commander Transformation for Integrated Electronic Security System Maintenance, HQ SACT, Norfolk, Virginia, U.S.A.

1. In accordance with the stipulations of the Bi-Sc Procurement Directive 60-70, Annex B, the following information is provided on an Invitation for International Bidding (IFB) that this Headquarters has the intention to release:

IFIB Reference: **IFIB-ACT-SACT-21-110**

Title of IFIB: Contract Support: Integrated Electronic Security System Maintenance

Requirement: HQ SACT/NATO Security Support Branch requires a support arrangement for maintenance and support of the Integrated Electronic Security System (IESS) at HQ SACT. The services required are to provide HQ SACT with a full service maintenance agreement on all components of the security system. The contractor will perform routine preventative maintenance and repair/replace worn parts/components with new parts.

Type of Contract: Firm Fixed Price (FFP) Deliverable.

Period of Performance: Base: 1 JANUARY 2022 – 31 DECEMBER 2022 with (4) four 12-month option periods (2023-2026).

Bidding Procedure: The intended procurement method will be International Competitive Bidding (Sealed Bidding) in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition). The contract award will be determined based on the contractor that offers the Lowest Price Technically Compliant to NATO.

Funding: Estimated \$400,000.00

Classification: NATO UNCLASSIFIED

Issue Date: 27 OCTOBER 2021, (target date)

Bid Closing Date: 15 DECEMBER 2021, (target date)

Eligibility: Companies which have performed similar contracts within the last five years substantially similar in scope to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret level security clearance or U.S. equivalent, have appropriate professional training and experience in a related field(s).

Delivery location(s): Norfolk, VA, U.S.A.

Partial bidding: Partial Bidding is not authorised.

Website: <http://www.act.nato.int/organization/hq-sact/contracting/notifications-of-intent-noi>

2. This HQ will directly mail this IFIB to all potential bidders. You are hereby invited to nominate, by email or facsimile before **8 OCTOBER 2021**, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

Supreme Allied Commander Transformation
BUDFIN – Purchasing and Contracting Branch
Attn: LCDR Brandon Stewart – Contracting Officer
Ms. Kellie Hagen - Buyer
7857 Blandy Road, Suite 100,
Norfolk, Virginia, USA 23551-2490
Fax: 001+757-747-3525 – Tel: +001-757-747-3977/4180
Email: Brandon.Stewart@act.nato.int & Kellie.Hagen@act.nato.int

//original signed//

LCDR Brandon Stewart
ACT Contracting Officer,
HQ SACT