



NORTH ATLANTIC TREATY ORGANIZATION  
 HEADQUARTERS, SUPREME ALLIED COMMANDER TRANSFORMATION  
 7857 BLANDY ROAD, SUITE 100  
 NORFOLK, VIRGINIA 23551-2490



## MSIF's Distribution List for National Competitive Bidding

**TO:** MBC's Distribution List for Invitation for National Competitive Bidding (NCB) Procedure

**DATE:** **3SEP2021**

**SUBJECT:** Notification of Intent to issue an Invitation for National Competitive Bidding (NCB) for Contractor Support to Headquarter Supreme Allied Commander Transformation for Makeup Air Unit Replacement, HQ SACT, Norfolk, Virginia, U.S.A.

1. In accordance with the stipulations of the Bi-Sc Procurement Directive 60-70, Annex B, the following information is provided on an Invitation for National Competitive Bidding (NCB) that this Headquarters has the intention to release:

**IFIB Reference:** **ACT-SACT-21-108**

**Title of IFIB:** Contract Support: Makeup Air Unit Construction.

**Requirement:** HQ SACT is seeking contract support for replacement of five Makeup Air Units (MUAU). The scope of work includes procurement of equipment, technical services, as-built drawings, labor and material required to support the replacement of the MUAUs in accordance with specifications and in-lin with local and federal regulations and codes.

**Type of Contract:** Firm Fixed Price (FFP) Deliverable.

**Period of Performance:** 1 JANUARY 2022 – 31 JULY 2022.

**Bidding Procedure:** Sealed Bidding (Two Envelopes)

**Funding:** MSIF FUNDING,  
(Estimated \$930,000.00)

**Classification:** NATO UNCLASSIFIED

**Issue Date:** 8 OCTOBER 2021, (target date)

**Bid Closing Date:** 19 NOVEMBER 2021, (target date)

**Eligibility:** Companies which have performed similar contracts within the last three years substantially similar in scope to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret level security clearance, have appropriate professional training and experience in a related field (s).

**Delivery location(s):** Norfolk, VA, U.S.A.

**Partial bidding:** Partial Bidding is not authorised.

**Website:** <http://www.act.nato.int/organization/hq-sact/contracting/notifications-of-intent-noi>

2. This HQ will directly mail this IFIB to all potential bidders. You are hereby invited to nominate, by email or facsimile before **5 OCTOBER 2021**, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

Supreme Allied Commander Transformation  
BUDFIN – Purchasing and Contracting Branch  
Attn: LCDR Brandon Stewart – Contracting Officer  
Ms. Kellie Hagen - Buyer  
7857 Blandy Road, Suite 100,  
Norfolk, Virginia, USA 23551-2490  
Fax: 001+757-747-3525 – Tel: +001-757-747-3977/4180  
Email: [Brandon.Stewart@act.nato.int](mailto:Brandon.Stewart@act.nato.int) & [Kellie.Hagen@act.nato.int](mailto:Kellie.Hagen@act.nato.int)

*//original signed//*

LCDR Brandon Stewart  
ACT Contracting Officer,  
HQ SACT

ANNEX: List of potential bidders.

**ANNEX TO NCB REFERENCE ACT-SACT-21-108:** List of Potential Bidders already identified by HQ SACT (HQ Supreme Allied Commander Transformation)

|  |         |
|--|---------|
| 1. Warwick Mechanical Group, 11048 Warwick Blvd., Newport News, VA 23601 | 2. XXXX |
| 3. XXXX  | 4. XXXX |
| 5. XXXX  | 6. XXXX |