

TO: Potential Bidders

DATE: 19 April 2023

SUBJECT: Questions and Answers Amendment #1 to IFIB-ACT-JFTC 23-18 for Duty Free and Rationed-Items Canteen Concessionaire.

In accordance with IFIB-ACT-JFTC 23-18 Bidding Instructions – point 8 please find below the questions and answers. Published answers shall be regarded as the authoritative interpretation of this IFIB.

No.	Applicable document	Content	Question(s)	JFTC Answer(s)
1	General	General	Will our services be depending mainly on individual sales in the canteen/cafe in the JFTC Center?	Please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.
2	General	General	Does the contract also include other larger events/orders? If so, please provide information on how many and for how many people. Will these services be contracted/paid separately?	Please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.
3	General	General	Who will pay for the contract and with whom the contract will be signed?	Regarding payments please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.  The contract will be signed between the JFTC and Concessionaire.
4	General	General	Does the one-year contract before starting cooperation account for any kind of instalment? If so, what does it amount to and what is the payment scheduling during the contract?	This contract does not include any instalment.
5	General	General	Do the catering services take place every day as part of the contract from August 20, 2023 to August 19, 2024 or on selected days or 24 hours services?	Please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.e.

No.	Applicable document	Content	Question(s)	JFTC Answer(s)
6	General	General	For how many people will the catering services be guaranteed/contracted before the start of cooperation?	Please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.c and 4.d.
7	General	General	What net value of services will be contracted after winning the contract?	Please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.c and 4.d.
8	General	General	Are there any additional fees for using of the canteen space and equipped facilities on site (e.g. electricity, utilities) or only a 5% sales commission for JFTC?	The only fee is the one defined in the point 6 of the contract draft (Enclosure 2 to IFIB-ACT-JFTC 23-18). The other cost for concessionaire is defined in the Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – point 8.c.
9	General	General	Are there any special requirements as to the number of staff and does the contract provide accommodation for the staff?	The number of staff can be derived from the Scope of Service based on the Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.c and 4.d. JFTC does not impose the particular number of staff but expects the services to be provided at satisfactory level and timely. There is no accommodation for the staff.
10	General	General	Is it possible to prepare meals / dishes for external recipients on the premises of the catering facility, delivered by the tenant of the facility with his own transport?	The JFTC Dining Facility is not to be used by the Concessionaire for business activities outside the Scope of Service. The Concessionaire must ensure there is no conflict of interest and that clear separation between the Dining Facility and other business activities is secured from an economic and financial perspective.
11	General	General	Is it possible to work on Saturday and Sunday in the catering facility (except for the period when there are also weekend exercises and the facility operates normally on the weekend)?	Please refer to Enclosure 2 to IFIB-ACT-JFTC 23-18 – Contract Draft – Scope of Service, point 4.e. with a condition that the JFTC Dining Facility is not to be used by the Concessionaire for business activities outside the Scope of Service. The Concessionaire must ensure there is no conflict of interest and that clear separation between the Dining Facility and other business activities is

No.	Applicable document	Content	Question(s)	JFTC Answer(s)
				secured from an economic and financial perspective.
12	General	General	Do employees and other guests of JFTC have the opportunity to buy takeaway meals, also for example for their families or for home parties?	The regular staff members can buy takeaway meal ordered from JFTC Café only. There is no possibility to order meals for home parties etc. Please note the answers to questions 10 and 11 above.

Ryszard Piasecki, POL NIC G15



Contracting Officer  
Office of Budget and Finance  
Staff Advisory Group  
Command Group  
Joint Force Training Centre