



NORTH ATLANTIC TREATY ORGANIZATION
ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD
HEADQUARTERS SUPREME ALLIED COMMANDER TRANSFORMATION
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TO: BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor support: Provide contractor support for the Bi-SC Satellite Communication (SATCOM) Project Management Office

DATE: 6 December 2017

REFERENCE(S): A. AC/335-D(2015)0007-REV3 – CP 9A0130 JSSR
B. 8010/TSC MFX 0140/TT-171022/Ser: NU0680

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex C, Procedures for International Competitive Bidding dated 15 June 2015. the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB Reference: ACT-SACT-18-01

Title of IFIB: Provision of management and technical contracted services in support of the SATCOM Programme Management Office.

2. ACT as Host Nation gives notice of the intent to issue an Invitation for International Bid (IFIB) for the provision of contracted services in support of the SATCOM Programme Management Capability.

3. Reference A has approved the provision of contracted Programme Management support to the Strategic Commands for the purpose of SATCOM capability delivery. The SATCOM PMO will comprise a core staff personnel that are part of the PE and a number of contractors that will provide specialist programme management and technical skills.

4. The contractor part of the PMO will be provided under project 2012/0CM03128-0, Provide Contractor Support for Strategic Commands SATCOM Programme Management Office which is part of Capability Package (CP) 9A0130 "Satellite Communication (SATCOM) Transmission Services " that has been approved by the North Atlantic Council (NAC) at Reference A.

5. The specific scope of the project will provide the PMO with the necessary skills to supplement the core staff for the duration of the implementation of projects within CP 9A0130, this is programmed to be a period of 2 years with anticipation that these services will be then

sustained for the remainder of the CP under a consolidated PMO project of related C3 capabilities.

6. The current portfolio of PMO covers over 30 different functional and core services, a multitude of general IT applications and around 20 communications projects. The contract will ensure a level of flexibility and within the same skill level, between each of the technical and management services based on the PMO programme of work priorities. This flexibility will be synchronized with the awarded years; this means changes from one to the other year. The contract will include a reachback and surge capacity for technical and management services. The contractors must be able to operate on the NATO Secret Network dealing with classified information.

7. The contracted services will be focused on technical and management areas and a brief description of requirements is presented below:

a. Technical Services

- (1) Requirements management;
- (2) Technical and operational architecture management;
- (3) Verification, validation and operational acceptance;
- (4) Transition management;
- (5) Interoperability;

b. Management Services

- (6) Change management;
- (7) Risk management;
- (8) Quality management;
- (9) Lifecycle management;
- (10) Lessons identified;
- (11) Lifecycle costing;
- (12) Information knowledge management;

8. **Type of Contract:** Lowest Priced Technically Compliant (LPTC).

9. **Period of Performance:** July 2018 – July 2020 Base Period with no options.

10. **Bidding Procedure:** Sealed Bidding. The intended procurement method will be International Competitive Bidding (two step procedure) in accordance with Bi-SC Procurement Directive 60-70, Annex C, Procedures for International Competitive Bidding dated 15 June 2015, awarding the contract to the lowest priced technically compliant bidder.

11. **Funding:** The funding estimate is around €1,625,000, representing the NSIP funding programed and approved in the Capability Package CP 9A0130 Project: 2012/OIS03028 TBC by DCOS CD Portfolio Manager. Travel costs will not be a consideration for contract award.

12. **Issue Date:** January 2018 (estimated target date)

13. **Bid Closing Date:** Early March 2018 (estimated target date)
14. **Eligibility:** Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).
15. **Delivery location(s):** The contract will cover services being accomplished at Norfolk, VA, USA but will have close ties to Allied Command Operations (ACO) in Mons, Belgium. Travel is required between Belgium and USA.
16. **Partial bidding:** Partial Bidding is not authorized.
17. **Website:** <http://www.act.nato.int/contracting>
18. Contractors will be able to view the IFIB on or about 10 January 2018 at the above website. You are hereby invited to nominate, by email or facsimile before 9 January 2018, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation
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CATHERINE GIGLIO
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