



NORTH ATLANTIC TREATY ORGANIZATION
ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD
 HEADQUARTERS SUPREME ALLIED COMMANDER TRANSFORMATION
 7857 BLANDY ROAD, SUITE 100
 NORFOLK, VIRGINIA, 23551-2490



TO: Budget Committee (BC) Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: **5 January 2022**

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Counter Terrorism Advisor Contractor Support

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB Reference: **ACT-SACT-22-09**

Title of IFIB: **COUNTER TERRORISM ADVISOR CONTRACTOR SUPPORT**

Requirement: ACT gives notice of the intent to issue an Invitation for international Bid (IFIB) for the provision of contracted services.

HQ SACT PLP branch requires the support of one full-time on-site contractor with a background in Strategic Military analysis in support of ACT Programme of Work and NATO's fight against terrorism. The contractor must have a background in Strategic Political Military affairs, with substantial experience on multinational operations or activities, and especially knowledge of politico-military affairs with a focus on CT.

Type of Contract: Firm Fixed Price (FFP), Level of Effort

Period of Performance: Base Period: on or about **01 April – 31 December 2022** for a total of **1,350** hours.

Bidding Procedure: The intended procurement method will be International Competitive Bidding in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition). The contract award will be determined based on the contractor(s) whose offer(s) represent the Best Value to NATO.

Funding: Estimated amount for 2022 is **\$230,000 (Apr – Dec 2022)**.

Classification: NATO UNCLASSIFIED

Issue Date: Estimated **9FEB2022**

Bid Closing Date: Estimated **23MAR2022**

Eligibility: Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).

Delivery location(s): Counter Terrorism Advisor requires full time support. Services shall be required onsite in Norfolk, VA, USA beginning of contract.

Partial bidding: N/A

Website: <http://www.act.nato.int/contracting>

2. Contractors will be able to view the IFIB on or about **9 FEB 2022** at the above website. You are hereby invited to nominate, by email or facsimile before **8 FEB 2022**, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation
BUDFIN – Purchasing and Contracting Branch
Attn: LCDR Mark Macsule, ACT Contracting Officer
Attn: LCDR Brandon Stewart, ACT Contracting Officer
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MARK MACSULE

Contracting Officer

HQ SACT