

NATO UNCLASSIFIED



**NORTH ATLANTIC TREATY  
ORGANIZATION**  
**ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD**  
HEADQUARTERS SUPREME ALLIED COMMANDER  
TRANSFORMATION 7857 BLANDY ROAD, SUITE 100  
NORFOLK, VIRGINIA, 23551-2490



TO: BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: 17 March 2020

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB)  
for Contractor Support for Innovation Branch Application Development

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB REFERENCE: IFIB-ACT-SACT-20-23

TITLE OF IFIB: CONTRACTOR SUPPORT TO INNOVATION BRANCH APPLICATION  
DEVELOPMENT

REQUIREMENT: ACT gives notice of the intent to issue an Invitation for international Bid (IFIB) for the provision of contracted services.

HQ SACT is seeking contract support for Software Intensive Projects (SIP) including Solution Architects, DevSecOps Engineers, Full-Stack Developers, Data Science Engineers, VR/AR Engineers, and Product Managers to expand their iLab Agile DevSecOps operation. The contractors will be embedded within ACT Innovation Lab team and will follow agile methodology to develop required application in incremental, user-centric fashion. The ACT Innovation lab team will follow rapid development cycles, each resulting in Minimum Viable Product, deployable in sandbox environment, and demonstrable to end-users. The Contractors' embedded within iLab teams, will work under the direction and guidance of the COTR.

For Full-Stack Developers, Data Science Engineer, and VR/AR Engineers the preferred location of work performance is the Innovation Lab at Old Dominion University campus in Norfolk, Virginia, however the option to work remotely is also possible. In the case of remote work the contractors will still be considered part of Agile Innovation Lab teams, and will utilize the same toolset as the rest of the team. It will be however on the contractor responsibility to provide their own device for conducting the work.

The intention is to initiate the contract with one candidate in each category; with the goal of building up to 20-25 team members across all labour categories as the iLab expands its operations.

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Type of Contract: Level of Effort

Period of Performance: Base Period: on or about 1 June 2020 – 31 December 2020 with four 12 month option periods

Bidding Procedure: The intended procurement method will be International Competitive Bidding (Sealed Bidding) in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition). The contract award will be determined based on the contractor that offers the Best Value to NATO.

Funding: €16.3M (based on full capacity for base and all options)  
Travel costs will not be a consideration for contract award.

Issue Date: Estimated 10 April 2020

Bid Closing Date: Estimated 22 May 2020

Eligibility: Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).

Delivery location(s): The contract will cover services being accomplished in Norfolk, VA, USA or as approved at contractor facility.

Partial bidding: Partial Bidding is authorized.

Website: <http://www.act.nato.int/contracting>

Contractors will be able to view the IFIB on or about 14 Feb 2020 at the above website. You are hereby invited to nominate, by email or facsimile before 13 Feb 2020, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation BUDFIN  
– Purchasing and Contracting Branch  
Attn:– Ms. Catherine Giglio ACT Contracting Officer  
Attn:– Ms. Tonya Bonilla, ACT Contracting Officer  
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TONYA BONILLA

Contracting Officer

HQ SACT