



NORTH ATLANTIC TREATY ORGANISATION

JOINT FORCE TRAINING CENTRE
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TO: Potential Bidders

DATE: 29 October 2019

SUBJECT: Questions and Answers Amendment #1 to Invitation for International Bidding IFIB-ACT-JFTC 19-58 for Scenario Production for Loyal Leda 2020 Exercise.

In accordance with IFIB-ACT-JFTC 19-58 Bidding Instructions – point 8 please find below the questions and answers. Published answers shall be regarded as the authoritative interpretation of the IFIB.

Question 1

The SOW states that all the work will be delivered on-site at JFTC. Is this the intention? If so, why is there a requirement for bidders to have a Facility Security Clearance? Can a bidder submit a bid without an FSC, especially given that some NATO nations do not have such a clearance available to commercial companies??

Answer 1

The Contractor personnel will perform tasks and produce deliverables in Class II Security Area. Consequently the Bidders must submit within their proposal the Enclosure 6 – Certification of Security Clearance. More information can be found in the Directive on Classified Project and Industrial Security (AC/35-D/2003-REV5). This directive prescribes the procedure to submit Request for Visit or alternately the format of the Attestation of NATO Personnel Security Clearance. It is important that the individuals assigned to the execution of this contract are vetted by National Security Authority in order to get access to information at minimum NATO SECRET level. The Facility Security Clearance is necessary where required by applicable national regulations.

Question 2

With regard to Exercise Loyal Leda 20 tender documentation we note that a list of qualifications/essential experience is listed.

Question 1: Noting that this is a Delivery-Based contract, are we correct in assuming that 'named consultants' are not required – rather, the company needs to display that 'the company' has this experience?

Question 2: No Technical Evaluation Matrix is provided – we guess that this links to a no-requirement to name personnel prior to tender award?

Answer 2

In accordance with the Bidding Instructions point 11.m) Bidders shall provide proposed Approach and Methodology for completion of tasks and deliverables, to include among the others:

- Proposals for suitable **named** Contractor's deployed Resource Category Roles as defined in SOW, paragraph 4. Bidders shall outline how compliance is achieved and specifically reference the information within the supporting documentation.

Consequently named proposed candidates are required within a bid. The Bidders must demonstrate within proposed Approach and Methodology how the proposed candidates meet qualifications defined in the Statement of Work.

Question 3

With regard to Exercise Loyal Leda 20 tender documentation. No-Partial Bidding.

Question 1: In this sense, we understand 'no-partial bidding' as meaning that the award of contract will go to 1 (one) company for all roles contained within the Exercise Loyal Leda 20 paperwork. Please could you kindly confirm?

Answer 3

The JFTC is going to award a contract to a single source. No partial bidding is allowed.

Question 4

This package does not have a Technical Evaluation Matrix – will a TEM be required?

Answer 4

See answer to Question number 2.

Question 5

Do we need to include pricing for airfare and lodging and meals? Or will that be a reimbursable expense based on NATO subsistence and travel allowance?

Answer 5

The proposed price proposal must be "fully loaded". No travel will be reimbursed separately. Deliverable will be paid by one (1) invoice upon completion of each Work Package.

Ryszard Piasecki

A handwritten signature in blue ink, appearing to read "Ryszard Piasecki", is displayed within a light blue rectangular box.

Contracting Officer
Budget and Finance Branch
Headquarters Support Division
Joint Force Training Centre