

IFIB: IFIB-ACT-SACT-22-16 AIR DUCT CLEANING

Reference: Q & A # 1

Date of Issue: 12 March 2022

The following questions were raised with respect to subject IFIB. Responses are to provide clarification.

Questions	Responses
1. Can NATO provide a list of all prospective bidders/General Contractors that attended the mandatory site visit on March 8th and 9th 2022? (Reference Page 19, 5.1 contractor requirements in the IFIB)	No, we cannot disclose this information.
2. Due to Virginia Contractor Requirements, it is not required to hold an HVAC sub-classification license for air duct cleaning contractors. Per our initial discussion during the site visit, it was mentioned that NATO may be willing to amend the qualifications (6.2) to state that the qualified contractors must hold a company NADCA certification for a minimum of 5 years in lieu of holding a HVAC License. Will this be amended in the IFIB? This would allow a fair opportunity for a NADCA certified company that specializes strictly in commercial air duct cleaning. This would also allow the contract to be awarded to one primary contractor without being subcontracted.	NADCA certification and quantified experience will suffice in lieu of the HVAC Sub-Classification License.
3. In regards to the experience requirements #7 on page 19 of the IFIB; Will 5 years' experience providing commercial NADCA specification air duct cleaning be sufficient in replacement of HVAC experience?	5 years' experience with documented contracts within the same capacity of this contract shall suffice.
4. In regards to the Technical Evaluation Matrix (Page 23 #2), if the HVAC license requirements will be amended, will the award criteria be updated to show reflect the change?	Under the #2 requirement of the grading matrix, "Contractor must have a sub-classification notation of HVAC for the previous five years or <u>commercial NADCA specification air duct cleaning.</u> "
5. Are background checks and related security vetting to be a part of the DBIDS process once the contract is awarded? Or is the contractor responsible for providing a list of persons that will be engaging in this project with our initial bid package? (Reference page 21 - personal clearance requirements)	- The awarded company will be provided a SECNAV Form 5512 from the contracting officer (CO), which the CO will screen and forwarded to Pass and ID for the contractor(s) to acquire DBIDS cards.
6. In regards to the pricing structure, the IFIB is asking for a price per square foot in addition to a firm fixed price. Due to the amount of HVAC equipment and the associated duct systems, does NATO have an accurate total liner square footage of ductwork per floor?	Project shall be invoiced by floor. Drawings provided to contractor. NATO can calculate SF by floor of ducting per drawings.

<p>7. If there is no record of the total square footage of ductwork per floor, can a firm fixed price be provided for the entire bid? (Reference page 16, and page 18 section 3,a.)</p>	<p>Yes, NATO contracts are solely based on Firm Fixed Price (FFP) offers.</p>
<p>8. In regards to providing weekly progress reports, will photo documentation be allowed? If so, will there be a designated phone or camera that will be authorized to assist the contractor for reports?</p>	<p>Unfortunately, cell phones and cameras are unauthorized in the building.</p>
<p>9. During the site visit, it was brought to our attention that the existing HVAC systems and ductwork for the entire building were previously Aeroseal duct sealed. Being that new service openings will be required to be cut-in and installed to facilitate air duct cleaning procedures; NATO should be aware that duct leakage may occur once air duct services have been provided. In reference to Aeroseal duct sealing specifications, all debris and significant dust and dirt be removed from the air duct systems prior to any duct sealing events.</p>	<p>Thank you. We are aware.</p>
<p>10. Shall Duct Air Leakage Testing (DALT) be performed after air duct cleaning services has been provided, to ensure that all associated ducting is still properly sealed?</p>	<p>Please price this separately for us to look at.</p>
<p>11. If DALT or Aeroseal is to be performed, will change orders be accepted, as this is not a part of the scope of work in this IFIB?</p>	<p>Not part of this scope.</p>
<p>12. Is there a designated staging area for equipment, supplies and materials, during the course of this project?</p>	<p>We shall provide a staging area at the rear of our parking lot.</p>
<p>13. During air duct cleaning procedures, HVAC equipment will be required to be de-energized in addition to the fire detection equipment associated with the HVAC system. Will NATO have a designated personnel responsible for disarming these systems?</p>	<p>NATO shall provide a person to disarm the fire ducting detectors.</p>
<p>14. Please confirm the cutoff date for Request For Information March 15th, 2022. (Reference page 4, 8,a.)</p>	<p>Affirmative, 15 March 22 is the final day to submit any questions. The deadline to submit technical and price proposals on 25 March 22.</p>