

IFIB:

IFIB-ACT-SACT-19-72 Contractor Support for eLearning Training Technologies Course Development and Delivery Support, HQ SACT, Norfolk, Virginia, U.S.A.

Reference:

Q & A # 1

Date of Issue:

5 Dec 2019

The following questions were raised with respect to subject IFIB. Responses are to provide clarification.

Questions	Responses
1. The previous contract shows a potential Period of Performance through 31 December 2022. Will HQ SACT provide an explanation why the current effort Option Years (3) are not being executed?	I believe they are looking at the offsite contract, which runs another 2 years; this new one is a 1+3
2. If a new vendor is selected via this solicitation, will HQ SACT require a transition from the incumbent?	No transition will be required.
3. Page 4, Section 5(b): The Period of Performance (Base Period) starts on 01 March 2020. Will there be an earlier award date to facilitate a transition as highlighted in the previous question and if required?	It is estimated we will attempt to award sometime in late January. We will need the contractor to start on 01 March.
4. Page 43, Section 12: NATO Secret Clearance will be required for all staff working at HQ SACT. Some proposed staff may have an active SECRET security clearance issued by a national authority (per pages 40-42, Section 6(b) Special Requirements). Will HQ SACT assist in obtaining NATO Secret Clearances for new staff proposed (above) to work on the project?	NATO will use an official national clearance for NATO Clearance processing as long as they come from a NATO member nation.
5. Pages 40-42, Section 6(b): Related to the above. Is the contract itself classified NATO Secret based on requiring a NATO Secret Clearance for proposed staff members?	A security clearance is required to enter the building, but some courses may however be developed which are classified NATO Secret.
6. Does an offeror need to possess a Facility Clearance to perform the work?	Bidders are required to request the necessary security facility access through the US military DBIDS system to access Naval Support Activity-Hampton Roads. Of note, the process is taking up to 21 days to get access.

<p>7. Can the successful vendor replace staff members if the proposed resource(s) are no longer available when the contract is officially awarded?</p>	<p>It is expected that the candidates identified in the proposal will be the candidates that will be used for the requirement. We reserve the right to terminate the contract after award if the contractor puts highly qualified individuals as “placeholders” to unfairly win the contract.</p>
<p>8. Is there a page limit for the Technical Volume?</p>	<p>Technical proposals should be kept under 75 page minimum, inclusive of all attachments, no smaller than 12 pt font.</p>
<p>9. Can HQ SACT provide a list of holidays to assist with supporting the 1800 hours proposed for staffing and pricing?</p>	<p>Holiday Listing will be provided after contract award. However, NATO HQ SACT is closed on all US federal holidays, Good Friday, and an extended holiday period in December.</p>
<p>10. Page 36, Section 2(b): This section indicates that two (2) Multimedia Designers/Programmers are required to complete the mission. It appears that page 101, Annex A: Review and Scoring Table, allows for scoring of only one (1) of Multimedia Designer (unless the scoring is combined). Can you clarify the number of MultiMedia Designers required for the contract—one (1) or two (2)?</p>	<p>This is an administrative oversight in the scoring table. We will remedy the IFIB with a modification (Mod#1) and post it to the ACT contracting website very soon. There are 2 multimedia designers in the contract.</p>