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**NORTH ATLANTIC TREATY
ORGANIZATION**
ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD
HEADQUARTERS SUPREME ALLIED COMMANDER
TRANSFORMATION 7857 BLANDY ROAD, SUITE 100
NORFOLK, VIRGINIA, 23551-2490



TO: BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: 24 August 2021

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Portfolio, Programme & Project (P3) Management Training in support of Allied Command Transformation, Joint Force Development.

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB REFERENCE: IFIB-ACT-SACT-21-106

TITLE OF IFIB: PORTFOLIO, PROGRAMME & PROJECT (P3) MANAGEMENT TRAINING

REQUIREMENT: ACT gives notice of the intent to issue an Invitation for international Bid (IFIB) for the provision of contracted services.

HQ SACT is seeking contracted services to provide on-site training courses for HQ personnel for six P3M courses per year:

- Prince2[®] – 1 Iteration
- Prince2 Agile[®] - 1 Iteration
- Managing Successful Programmes (MSP[®]) – 2 Iterations
- Management of Risk (MoR[®]) -1 Iteration
- Management of Portfolio (MOP[®]) & APMG Managing Benefits (MB[®]) – Both Foundation levels combined into 1 week – 1 Iteration

Type of Contract: Deliverables

Period of Performance: Base Period: 1 January 2022 – 31 December 2022 with four 12-month option periods.

Bidding Procedure: The intended procurement method will be International Competitive Bidding (Sealed Bidding) in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition). The contract award will be determined based on the contractor that offers the Lowest Price Technically Compliant (LPTC) to NATO.

Funding: Estimated \$731K (based on full capacity for base and all options)
Travel costs will not be a consideration for contract award.

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Issue Date: Estimated 28 September 2021

Bid Closing Date: Estimated 9 November 2021


Eligibility: Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).

Delivery location(s): The contract will cover services being accomplished in Norfolk, VA, USA.

Website: <http://www.act.nato.int/contracting>

Contractors will be able to view the IFIB on or about 1 October 2021 at the above website. You are hereby invited to nominate, by email or facsimile before 1 October 2021, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation BUDFIN
– Purchasing and Contracting Branch
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